

# Public Document Pack

## Cyngor Bwrdeistref Sirol Pen-y-bont ar Ogwr

### Bridgend County Borough Council



Swyddfeydd Dinesig, Stryd yr Angel, Pen-y-bont, CF31 4WB / Civic Offices, Angel Street, Bridgend, CF31 4WB

*Rydym yn croesawu gohebiaeth yn Gymraeg.  
Rhowch wybod i ni os mai Cymraeg yw eich  
dewis iaith.*

*We welcome correspondence in Welsh. Please  
let us know if your language choice is Welsh.*



#### **Gwasanaethau Gweithredol a Phartneriaethol / Operational and Partnership Services**

Deialu uniongyrchol / Direct line /: 01656 643148  
Gofynnwch am / Ask for: Mr Mark Anthony Galvin

Ein cyf / Our ref:  
Eich cyf / Your ref:

**Dyddiad/Date:** Monday, 24 July 2017

Dear Councillor,

#### **LICENSING SUB-COMMITTEE A**

A meeting of the Licensing Sub-Committee A will be held in Committee Rooms 2/3, Civic Offices, Angel Street, Bridgend, CF31 4WB on **Friday, 28 July 2017 at 10.00 am.**

#### **AGENDA**

1. Apologies for Absence  
To receive apologies for absence from Members.
2. Declarations of Interest  
To receive declarations of personal and prejudicial interest (if any) from Members/Officers in accordance with the provisions of the Members Code of Conduct adopted by Council from 1 September 2008.
3. Approval of Minutes 3 - 12  
To receive for approval the public Minutes of the Licensing Sub-Committees (A) of 28<sup>th</sup> March 2017, 25<sup>th</sup> April 2017 and 2<sup>nd</sup> June 2017.
4. Application to Licence Private Hire Vehicle 13 - 16
5. Application to Licence Private Hire Vehicle 17 - 20
6. Application to Licence Hackney Carriage Vehicle 21 - 28
7. Urgent Items  
To consider any other item(s) of business in respect of which notice has been given in accordance with Rule 4 of the Council Procedure Rules and which the person presiding at the meeting is of the opinion should by reason of special circumstances be transacted at the meeting as a matter of urgency.
8. Exclusion of the Public  
The minutes and reports relating to the following items are not for publication as they contain exempt information as defined in Paragraph 12 of Part 4 and/or Paragraph 21 of Part 5 of Schedule 12A of the Local Government Act 1972 as amended by the Local Government (Access to Information)(Variation)(Wales) Order 2007.

**By receiving this Agenda Pack electronically you will save the Authority approx. £1.48 in printing costs**

If following the application of the public interest test the Committee resolves pursuant to the Act to consider these items in private, the public will be excluded from the meeting during such consideration.

- |     |   |         |
|-----|---|---------|
| 9.  | <u>Approval of Exempt Minutes</u>   | 29 - 42 |
|     | To receive for approval the exempt minutes of meetings of the Licensing Sub Committee (A) dated 28th March 2017, 25 <sup>th</sup> April 2017 and 2 <sup>nd</sup> June 2017. |         |
| 10. | <u>Application for Renewal of Licences</u>  | 43 - 46 |
| 11. | <u>Application for Renewal of Licences</u>  | 47 - 50 |
| 12. | <u>Application for Grant of Licences</u>  | 51 - 54 |
| 13. | <u>Application for Grant of Licences</u>  | 55 - 58 |
| 14. | <u>Application for Grant of Licences</u>  | 59 - 66 |
| 15. | <u>Disciplinary Hearing for Existing Taxi Driver</u>  | 67 - 74 |

Yours faithfully

**P A Jolley**

Corporate Director Operational and Partnership Services

Councillors:

SE Baldwin

PA Davies

DK Edwards

Councillors

DRW Lewis

DG Owen

AA Pucella

Councillors

JE Williams

## LICENSING SUB-COMMITTEE A - TUESDAY, 28 MARCH 2017

### MINUTES OF A MEETING OF THE LICENSING SUB-COMMITTEE A HELD IN COUNCIL CHAMBER, CIVIC OFFICES ANGEL STREET BRIDGEND CF31 4WB ON TUESDAY, 28 MARCH 2017 AT 10.00 AM

#### Present

Councillor R Williams – Chairperson

P James  
E Venables

RM James

M Jones

JE Lewis

#### Apologies for Absence

MEJ Nott OBE

#### Officers:

Katie Brook  
Mark Galvin

Senior Licensing Technical Officer  
Senior Democratic Services Officer - Committees

#### 1. DECLARATIONS OF INTEREST

None.

#### 2. URGENT ITEMS

None.

#### 3. EXCLUSION OF THE PUBLIC

##### RESOLVED:

That under Section 100A (4) of the Local Government Act 1972 as amended by the Local Government (Access to Information) (Variation) (Wales) Order 2007, the public be excluded from the meeting during consideration of the following items of business as they contained exempt information as defined in Paragraph 12 of Part 4 and/or Paragraph 21 of Part 5 of Schedule 12A of the Act.

Following the application of the public interest test it was resolved that pursuant to the Act referred to above, to consider the following items in private, with the public excluded from the meeting, as it was considered that in all the circumstances relating to the items, the public interest in maintaining the exemption outweighed the public interest in disclosing the information, because the information would be prejudicial to the applicants so mentioned.

#### 4. APPLICATION FOR RENEWAL OF LICENCES

#### 5. APPLICATION FOR RENEWAL OF LICENCES

#### 6. APPLICATION FOR GRANT OF LICENCES

The meeting closed at 11.24 am

This page is intentionally left blank

MINUTES OF A MEETING OF THE LICENSING SUB-COMMITTEE A HELD IN COUNCIL CHAMBER, CIVIC OFFICES ANGEL STREET BRIDGEND CF31 4WB ON TUESDAY, 25 APRIL 2017 AT 10.00 AM

Present

Councillor – Chairperson

PA Davies

DK Edwards

DRW Lewis

DG Owen

Apologies for Absence

Officers:

Kate Amos

Trainee Solicitor

Katie Brook

Senior Licensing Technical Officer

Mark Galvin

Senior Democratic Services Officer - Committees

Yvonne Witchell

Team Manager Licensing

8. DECLARATIONS OF INTEREST

None.

9. APPLICATION TO LICENCE PRIVATE HIRE VEHICLE

The Corporate Director – Operational and Partnership Services submitted a report, that requested the Sub-Committee to consider an application to grant a licence for a private hire vehicle.

The Team Manager – Licensing advised that the application was made by Mr. J Bickerstaff to licence a Renault Traffic vehicle registration number SH11 XLJ as the above, to seat 8 persons.

She added that the vehicle was not wheelchair accessible, but there were specific policy guidelines in respect of the first licensing of private hire vehicles which fall outside policy guidelines, as explained in paragraph 4.4 of the report.

Members then proceeded to examine the vehicle which was situated in the Civic Offices basement car park.

Upon the meeting reconvening, the Team Manager – Licensing confirmed that there were 62,781 miles on the milometer of the vehicle.

The Team Manager – Licensing asked the applicant if he had anything to say in support of the application.

Mr. Bickerstaff advised that the vehicle was in sound condition with a full service history. He did not wish for it to be wheelchair accessible, due to the fact that he wished it to remain an 8 seater vehicle in order to maximise earnings from the vehicle.

RESOLVED: That the application made by Mr. J Bickerstaff for the grant of a licence of the above vehicle as a private hire vehicle be

granted, due to the Sub-Committee being satisfied that there was sufficient reason to depart from the Council's Licensing Policy in this instance.

10. APPLICATION TO LICENCE HACKNEY CARRIAGE VEHICLE

The Corporate Director – Operational and Partnership Services submitted a report, that requested the Sub-Committee to consider an application to grant a licence for a hackney hire vehicle.

The Team Manager – Licensing advised that the application was made by Mr. L Lewis to licence a Vauxhall Zafira registration number CA14 OLP as the above, to seat 6 persons.

She added that the vehicle was not wheelchair accessible, and that records showed that this vehicle was previously licensed as a hackney carriage until 25 May 2016. The report also outlined that a vehicle service history was supplied with the application, but that the application fell outside the hackney carriage vehicle policy, including the existing discretion to relax the hackney carriage age policy in respect of wheelchair accessible vehicles.

Members then proceeded to examine the vehicle which was situate in the Civic Offices basement car park.

Upon the meeting reconvening, the Team Manager – Licensing confirmed that there were 71,692 miles on the milometer of the vehicle.

The reasons as to why the application fell outside of policy guidelines were contained in paragraph 4.4 of the report.

The Team Manager – Licensing asked the applicant if he had anything to say in support of the application.

Mr. Lewis advised that as the report stated, the above vehicle was previously licensed as a hackney carriage, up until the main Vauxhall dealer took all Zafira models of this age group off the road, as they all had shown a common fault whereby some of these type of vehicles were catching on fire. The work has now been completed.

RESOLVED: That the application made by Mr. L Lewis for the grant of a licence of the above vehicle as a hackney carriage vehicle be granted, due to the Sub-Committee being satisfied that there was sufficient reason to depart from the Council's Licensing Policy in this instance.

11. APPLICATION TO LICENCE HACKNEY CARRIAGE VEHICLE

The Corporate Director – Operational and Partnership Services submitted a report, that requested the Sub-Committee to consider an application to grant a licence for a hackney hire vehicle.

The Team Manager – Licensing advised that the application was made by Mr. R Parrott to licence a Seat Toledo registration number CU17 TTY as the above, to seat 4 persons.

## LICENSING SUB-COMMITTEE A - TUESDAY, 25 APRIL 2017

She added that the vehicle was not wheelchair accessible, and that the application fell outside the Hackney Carriage Vehicle Policy approved by the Licensing Committee, including the existing discretion to relax the hackney carriage age policy in respect of wheelchair accessible vehicles.

Members then proceeded to examine the vehicle which was situate in the Civic Offices basement car park.

Upon the meeting reconvening, the Team Manager – Licensing confirmed that there were 46 miles on the milometer of the vehicle.

The reasons as to why the application fell outside of policy guidelines were contained in paragraph 4.4 of the report.

The Team Manager – Licensing asked Mr. Francis who was representing the applicant if he had anything to say in support of the application, to which he replied that he had nothing to add.

RESOLVED: That the application made by Mr. R Parrott for the grant of a licence of the above vehicle as a hackney carriage vehicle be granted, due to the Sub-Committee being satisfied that there was sufficient reason to depart from the Council's Licensing Policy in this instance.

### 12. URGENT ITEMS

None.

### 13. EXCLUSION OF THE PUBLIC

RESOLVED: That under Section 100A(4) of the Local Government Act 1972 as amended by the Local Government (Access to Information) (Variation) (Wales) Order 2007, the public be excluded from the meeting during consideration of the following item of business as it contained exempt information as defined in Paragraphs 12 of Part 4 and/or Paragraph 21 of Part 5 of Schedule 12A of the Act.

Following application of the public interest test it was resolved that pursuant to the Act referred to above to consider the following item in private, with the public excluded from the meeting, as it was considered that in all the circumstances relating to the item, the public interest in maintaining the exemption outweighed the public interest in disclosing the information, because the information would be prejudicial to the applicant.

### 14. APPLICATION FOR GRANT OF LICENCES

This page is intentionally left blank



LICENSING SUB-COMMITTEE A - FRIDAY, 2 JUNE 2017

MINUTES OF A MEETING OF THE LICENSING SUB-COMMITTEE A HELD IN COUNCIL CHAMBER, CIVIC OFFICES ANGEL STREET BRIDGEND CF31 4WB ON FRIDAY, 2 JUNE 2017 AT 10.00 AM

Present

Councillor DRW Lewis – Chairperson

SE Baldwin  
AA Pucella

PA Davies

DK Edwards

DG Owen

Apologies for Absence

Officers:

Kate Amos  
Katie Brook  
Mark Galvin

Trainee Solicitor  
Senior Licensing Technical Officer  
Senior Democratic Services Officer - Committees

17. DECLARATIONS OF INTEREST

None.

18. APPROVAL OF MINUTES

RESOLVED: That the Minutes of a meeting of the Licensing Sub-Committee dated 27 February 2017, be approved as a true and accurate record.

19. APPLICATION TO LICENCE PRIVATE HIRE VEHICLE

The Senior Licensing Officer (Technical) submitted a report, which requested the Sub-Committee to consider an application to grant a licence for a Private Hire Vehicle.

She advised that the application had been made by Nigel Harvey to licence a Vauxhall Insignia SE 160 CDTI, registration number DL10OTC as a private hire vehicle to seat 4 persons. The vehicle was pre-owned and was first registered at the DVLA on 28 June 2010.

The Senior Licensing Officer (Technical) confirmed that the application fell outside the Private Hire Vehicle Policy approved by the Licensing Committee. The vehicle was not wheelchair accessible, but there were specific policy guidelines in respect of the first licensing of private hire vehicles which fall outside policy guidelines, as set out in paragraph 4.4 of the report. A service history had been provided confirming servicing of the vehicle in October 2016 at 75,419 miles, and a recent MOT certificate had also been provided.

Members then proceeded to the basement car park to inspect the vehicle.

Upon the meeting reconvening, the Senior Licensing Officer (Technical) confirmed that the current mileage of the vehicle was 77,550.

The Chairperson asked Mr. Harvey for what purpose did he intend using the vehicle, to which he replied Hackney Carriage and Private Hire work. He added that it was his wish to have purchased a newer vehicle, however, he would not be in a position financially to do this until next year.

Officers and the applicant then retired, in order for the Sub-Committee to reach a decision upon the application. Upon their return, it was

RESOLVED: The Sub-Committee considered the application made by Mr. N Harvey to licence Vehicle DL10OTC. It had noted that the vehicle falls outside the Private Hire Vehicle Policy.

Under paragraph 2.2.5 of the Policy, a licence can be granted in exceptional circumstances, and in the case of this application the Sub-Committee decided that such circumstances were met for the following reasons:-

- (1) The exceptional interior and exterior quality.
- (2) The exceptional standards of safety.

In view of this, the Sub-Committee granted the application.

20. APPLICATION TO LICENCE PRIVATE HIRE VEHICLE

The Senior Licensing Officer (Technical) submitted a report, which requested the Sub-Committee to consider an application to grant a licence for a Private Hire Vehicle.

She advised that the application had been made by Steven Price, to licence a Renault Traffic SL27 vehicle, registration number CA15 KRU as a private hire vehicle to seat 8 persons. The vehicle was pre-owned and was first registered at the DVLA on 30 June 2015.

The Senior Licensing Officer (Technical) confirmed that the application fell outside the Private Hire Vehicle Policy approved by the Licensing Committee. The vehicle was not wheelchair accessible, but there were specific policy guidelines in respect of the first licensing of private hire vehicles which fall outside policy guidelines, as set out in paragraph 4.4 of the report. A service history had been provided confirming servicing of the vehicle in April 2017 at 20,527 miles, and an MOT certificate was not required until 30 June 2018.

Members then proceeded to the basement car park to inspect the vehicle.

Upon the meeting reconvening, the Senior Licensing Officer (Technical) confirmed that the current mileage of the vehicle was 21,860.

A Member asked Mr. Price if this was his only vehicle, to which he replied that it was, and that the main use of the vehicle would be for taxi/mini-bus work.

Officers and the applicant then retired, in order for the Sub-Committee to reach a decision upon the application. Upon their return, it was

RESOLVED: The Sub-Committee considered the application made by Mr S. Price to licence a Renault Traffic SL27 vehicle Registration Number CA15 KRU.

The Sub-Committee noted that the application falls outside the Private Hire Vehicle Policy.

Under paragraph 2.2.5 of the Policy, a licence could be granted in exceptional circumstances, and in this case, the Sub-Committee decided such circumstances are met for the following reasons:-

- (1) The exceptional interior and exterior quality.
- (2) The exceptional standards of safety.

In view of this, the Sub-Committee granted the application.

21. LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1982 APPLICATION FOR RENEWAL OF SEX ESTABLISHMENT LICENCE THE PRIVATE SHOP, 72 BRIDGEND ROAD, ABERKENFIG

The Senior Licensing Officer (Technical) presented a report, advising that an application had been received from Darker Enterprises Ltd for the renewal of the Sex Establishment Licence in respect of the above premises, which was placed before the Sub-Committee for consideration, as powers have not been delegated under the Scheme of Delegation to Officers.

She informed Members that the applicant had informed the Licensing Section in advance of the meeting that he would be unable to attend today's meeting.

The report outlined certain background information, following which the Senior Licensing Officer (Technical) confirmed that that applicant had complied with the statutory requirements to advertise the application, and that following this, no responses had been received in response to the Public Notice and neither had any representations from Statutory Consultees been made in respect of the application. The current licence was subject to the Council's standard conditions, as well as the special conditions attached at Appendix A to the report.

She further advised, that an inspection of the premises had been carried out by the Council's Enforcement Officer and no breaches of the current licence had been identified. There was no Council policy relating to the grant of licences for this category of establishment.

Paragraph 4.7 of the report then outlined guidance for Members with regard to the application, whilst paragraph 4.8 outlined that the applicant would have a right of appeal to the Magistrates' Court if such renewal application was refused by the Sub-Committee.

A Member asked who set the renewal fee for the application of £546, to which the Senior Licensing Officer (Technical) replied that the Licensing Authority set this.

He also asked if this fee was in addition to the rates payable at the premises, to which the Officer replied that it was.

Following consideration of the application, it was

RESOLVED: That the application made by Darker Enterprises Ltd for the renewal of the Sex Establishment Licence for the above premises be granted.

22. URGENT ITEMS

None.

23. EXCLUSION OF THE PUBLIC

RESOLVED: That under Section 100A (4) of the Local Government Act 1972 as amended by the Local Government (Access to Information) (Variation) (Wales) Order 2007, the public be excluded from the meeting during consideration of the following items of business as they contained exempt information as defined in Paragraph 12 of Part 4 and/or Paragraph 21 of Part 5 of Schedule 12A of the Act.

Following the application of the public interest test it was resolved that pursuant to the Act referred to above to consider the following items in private, with the public excluded from the meeting, as it was considered that in all the circumstances relating to the items, the public interest in maintaining the exemption outweighed the public interest in disclosing the information, because the information would be prejudicial to the applicants so mentioned.

24. APPROVAL OF EXEMPT MINUTES

25. APPLICATION FOR RENEWAL OF LICENCES

26. APPLICATION FOR GRANT OF LICENCES

27. APPLICATION FOR GRANT OF LICENCES

28. APPLICATION FOR GRANT OF LICENCES

29. ALL WALES CHILD PROTECTION PROCEDURES 2008

The meeting closed at 3.00 pm

## BRIDGEND COUNTY BOROUGH COUNCIL

### REPORT TO LICENSING SUB COMMITTEE

28 JULY 2017

#### REPORT OF THE CORPORATE DIRECTOR, OPERATIONAL AND PARTNERSHIP SERVICES

##### APPLICATION TO LICENCE PRIVATE HIRE VEHICLE

###### 1. Purpose of Report.

- 1.1 To ask the sub-committee to consider an application to grant a licence for a private hire vehicle.

###### 2. Connection to Corporate Improvement Plan / Other Corporate Priority.

- 2.1 None

###### 3. Background.

- 3.1 It is the duty of the Local Authority to determine applications made under the Local Government (Miscellaneous Provisions) Act 1976 and Town Police Clauses Act 1847. Applications which fall outside the policy guidelines are referred to a Licensing Sub-Committee for determination.

###### 4. Current situation / proposal.

- 4.1 Application is made by Paul Brain, to licence a Dacia Logan vehicle registration number WG16 FPY as a private hire vehicle to seat 4 persons.
- 4.2 The vehicle is pre-owned and was first registered at the DVLA on 24 May 2016.
- 4.3 The application falls outside the Private Hire Vehicle Policy approved by the Licensing Committee. The vehicle is not wheelchair accessible, but there are specific policy guidelines in respect of the first licensing of private hire vehicles which fall outside policy guidelines, which are set out below. For Members' information, no service history has been provided.

###### 4.4 Policy Guidelines

The vehicle policy applicable to this application was approved by the Licensing Committee on 10 March 2008. The relevant extract from the policy is as follows:

*“(Policy 2.1) Applications for the first licensing of a hackney carriage or private hire vehicle should be submitted to the Council within 14 days of the first registration of the vehicle at the DVLA. The mileage at the time of application should be no greater than 500 miles. The applicant may be the second or a subsequent registered keeper but the applicant must demonstrate that there is no more than 14*

*days between the first registration and transfer to the applicant's name. Applications will normally be dealt with under the Scheme of Delegation to Officers.*

*(Policy 2.2) Applications for the first licensing of vehicles falling outside the above policy guidelines will normally be refused but a relaxation of the policy may be considered in exceptional circumstances. The general guidelines for relaxation of the policy are as follows but each case will be dealt with on its merits:*

*(Policy 2.2.5) A relaxation of the policy will also be considered in exceptional circumstances for applications relating to the first licensing of private hire vehicles. The Council does not seek to limit or define a particular vehicle which is suitable but will adhere to the minimum standards for the size of seats and legroom etc which are available on request. Irrespective of the age of the vehicle it must be capable of satisfying the general licensing conditions and be fit for purpose as a private hire vehicle in terms of passenger safety and comfort. Each application will be reported to the Licensing Sub-Committee for determination on its merits having regard to the following criteria:*

- That the vehicle presented is in an exceptional condition in relation to its exterior and interior appearance with no evidence of defects, chips, marks or other evidence of unreasonable wear and tear or damage.*
- That the vehicle presented offers an exceptional standard of safety and comfort for passengers in terms of features offered for example ABS, passenger airbags and ability to meet current requirements on emissions testing.*
- That the application includes evidence that the vehicle has been serviced at the intervals recommended by the manufacturer and at an approved garage. Other relevant documentations such as an MOT certificate should also be provided.*

*(Policy 2.4) All applicants should be satisfied that they can meet all current policy requirements before submitting an application and are advised that they submit an application which falls outside the above policy guidelines at their own risk. Acceptance of an application does not infer that it will be granted. Applicants are strongly advised not to purchase a vehicle or make any other financial commitment until the application is determined.”*

## **5. Effect upon Policy Framework & Procedure Rules.**

5.1 None

## **6. Equality Impact Assessment.**

6.1 This vehicle is not for wheelchair use. There are no other implications in relation to age; disability; gender and transgender; race; religion or belief and non-belief; sexual orientation.

## **7. Financial Implications.**

7.1 None for the Authority.

## **8. Recommendation.**

8.1 The Sub-Committee is asked to determine the application having regard to the information contained within this report.

**Andrew Jolley**  
**Corporate Director Operational and Partnership Services**

**Date 24 July 2017**

**Contact Officer:** Yvonne Witchell  
Team Manager Licensing

**Telephone:** (01656) 643643

**E-mail:** Yvonne.Witchell@bridgend.gov.uk

**Postal Address** Civic Offices, Angel Street, Bridgend, CF31 4WB

**Background documents**

Private Hire Vehicle Application  
Private Hire Vehicle Policy Guidelines

This page is intentionally left blank



## BRIDGEND COUNTY BOROUGH COUNCIL

### REPORT TO LICENSING SUB COMMITTEE

28 JULY 2017

#### REPORT OF THE CORPORATE DIRECTOR, OPERATIONAL AND PARTNERSHIP SERVICES

#### APPLICATION TO LICENCE PRIVATE HIRE VEHICLE

##### 1. Purpose of Report.

- 1.1 To ask the sub-committee to consider an application to grant a licence for a private hire vehicle.

##### 2. Connection to Corporate Improvement Plan / Other Corporate Priority.

- 2.1 None

##### 3. Background.

- 3.1 It is the duty of the Local Authority to determine applications made under the Local Government (Miscellaneous Provisions) Act 1976 and Town Police Clauses Act 1847. Applications which fall outside the policy guidelines are referred to a Licensing Sub-Committee for determination.

##### 4. Current situation / proposal.

- 4.1 Application is made by Paul Brain, to licence a Dacia Logan vehicle registration number WX16 ZPE as a private hire vehicle to seat 4 persons.
- 4.2 The vehicle is pre-owned and was first registered at the DVLA on 4 March 2016.
- 4.3 The application falls outside the Private Hire Vehicle Policy approved by the Licensing Committee. The vehicle is not wheelchair accessible, but there are specific policy guidelines in respect of the first licensing of private hire vehicles which fall outside policy guidelines, which are set out below. For Members' information, no service history has been provided.

##### 4.4 Policy Guidelines

The vehicle policy applicable to this application was approved by the Licensing Committee on 10 March 2008. The relevant extract from the policy is as follows:

*“(Policy 2.1) Applications for the first licensing of a hackney carriage or private hire vehicle should be submitted to the Council within 14 days of the first registration of the vehicle at the DVLA. The mileage at the time of application should be no greater than 500 miles. The applicant may be the second or a subsequent registered keeper but the applicant must demonstrate that there is no more than 14 days between the first registration and transfer to the applicant’s name. Applications will normally be dealt with under the Scheme of Delegation to Officers.*

*(Policy 2.2) Applications for the first licensing of vehicles falling outside the above policy guidelines will normally be refused but a relaxation of the policy may be considered in exceptional circumstances. The general guidelines for relaxation of the policy are as follows but each case will be dealt with on its merits:*

*(Policy 2.2.5) A relaxation of the policy will also be considered in exceptional circumstances for applications relating to the first licensing of private hire vehicles. The Council does not seek to limit or define a particular vehicle which is suitable but will adhere to the minimum standards for the size of seats and legroom etc which are available on request. Irrespective of the age of the vehicle it must be capable of satisfying the general licensing conditions and be fit for purpose as a private hire vehicle in terms of passenger safety and comfort. Each application will be reported to the Licensing Sub-Committee for determination on its merits having regard to the following criteria:*

- That the vehicle presented is in an exceptional condition in relation to its exterior and interior appearance with no evidence of defects, chips, marks or other evidence of unreasonable wear and tear or damage.*
- That the vehicle presented offers an exceptional standard of safety and comfort for passengers in terms of features offered for example ABS, passenger airbags and ability to meet current requirements on emissions testing.*
- That the application includes evidence that the vehicle has been serviced at the intervals recommended by the manufacturer and at an approved garage. Other relevant documentations such as an MOT certificate should also be provided.*

*(Policy 2.4) All applicants should be satisfied that they can meet all current policy requirements before submitting an application and are advised that they submit an application which falls outside the above policy guidelines at their own risk. Acceptance of an application does not infer that it will be granted. Applicants are strongly advised not to purchase a vehicle or make any other financial commitment until the application is determined.”*

## **5. Effect upon Policy Framework & Procedure Rules.**

5.1 None

## **6. Equality Impact Assessment.**

6.1 This vehicle is not for wheelchair use. There are no other implications in relation to age; disability; gender and transgender; race; religion or belief and non-belief; sexual orientation.

## **7. Financial Implications.**

7.1 None for the Authority.

## **8. Recommendation.**

8.1 The Sub-Committee is asked to determine the application having regard to the information contained within this report.

**Andrew Jolley**  
**Corporate Director Operational and Partnership Services**

**Date 24 July 2017**

**Contact Officer:** Yvonne Witchell  
Team Manager Licensing

**Telephone:** (01656) 643643

**E-mail:** Yvonne.Witchell@bridgend.gov.uk

**Postal Address** Civic Offices, Angel Street, Bridgend, CF31 4WB

**Background documents**

Private Hire Vehicle Application  
Private Hire Vehicle Policy Guidelines

This page is intentionally left blank

## BRIDGEND COUNTY BOROUGH COUNCIL

28 JULY 2017

### REPORT TO LICENSING SUB COMMITTEE

#### REPORT OF THE CORPORATE DIRECTOR OPERATIONAL AND PARTNERSHIP SERVICES

##### APPLICATION TO LICENCE HACKNEY CARRIAGE VEHICLE

#### 1. Purpose of Report.

- 1.1 To ask the Sub-Committee to consider an application for the grant of a licence for a hackney carriage vehicle. This application falls outside the Council's policy guidelines for the first licensing of hackney carriages.

#### 2. Connection to Corporate Improvement Plan / Other Corporate Priority.

- 2.1 None

#### 3. Background.

- 3.1 It is the duty of the Local Authority to determine applications made under the Local Government (Miscellaneous Provisions) Act 1976 and Town Police Clauses Act 1847.

#### 4. Current situation / proposal.

- 4.1 Application is made by Golik Hoxha, to licence a BMW 5 Series registration number RE62 VAH as a hackney carriage vehicle to seat 4 persons. The date of first registration of the vehicle was 19 December 2012. Mr Hoxha has completed an intended use declaration that this vehicle will ply for hire predominantly in the Bridgend County Borough Council area.

- 4.2 A service history was supplied with the application and on the 29 December 2014 the mileage was recorded at 57152 miles. The last MOT for the vehicle has been provided dated 1 December 2016 and the mileage recorded was 82494 miles. The documentation is attached at Appendix A.

- 4.3 This application falls outside the Hackney Carriage Vehicle Policy approved by the Licensing Committee for the first licensing of vehicles. This includes the existing discretion to relax the hackney carriage age policy in respect of wheelchair accessible hackney carriages. The policy extract is as follows:

#### 4.4 Policy Guidelines

The policy applicable to this application was approved by the Licensing Committee on 10 March 2008. The relevant extract from the policy is as follows:

(2.1) "Applications for the first licensing of a hackney carriage or private hire vehicle should be submitted to the Council within 14 days of the first registration of the

vehicle at the DVLA. The mileage at the time of application should be no greater than 500 miles.....”

(2.2) Applications for the first licensing of vehicles falling outside the above policy guidelines will normally be refused but a relaxation of the policy may be considered in exceptional circumstances.”

**5. Effect upon Policy Framework & Procedure Rules.**

5.1 None.

**6. Equality Impact Assessment.**

6.1 If licensed, this vehicle would not fall within the category of wheelchair accessible vehicle. There are no other implications in relation to, age; disability; gender and transgender; race; religion or belief and non-belief; sexual orientation.

**7. Financial Implications.**

7.1 None for the Authority.

**8. Recommendation.**

8.1 The Sub-Committee is requested to determine the application having regard to the Council’s policy guidelines, the information contained within this report and provided by the applicant.

**Andrew Jolley**  
**Corporate Director Operational and Partnership Services**

**24 July 2017**

**Contact Officer:** Yvonne Witchell  
Team Manager Licensing

**Telephone:** (01656) 643643

**E-mail:** Yvonne.Witchell@bridgend.gov.uk

**Postal Address** Civic Offices, Angel Street, Bridgend, CF31 4WB

**Background documents**

Hackney Carriage Vehicle Application Form  
Hackney Carriage Policy Guidelines

Übergabedurchsicht nach Werkvorschrift durchgeführt.  
 Pre-delivery check performed according to manufacturer's directives.  
 Contrôle à la livraison effectué conformément aux prescriptions de l'usine.  
 Revisión de entrega efectuada según especificación de fábrica.  
 Revisão de entrega executada de acordo com as determinações do fabricante.  
 Controllo preconsegna eseguito secondo le prescrizioni della Casa.  
 Afleveringscontrole: Overeenkomstig fabrieksvorschrift uitgevoerd.  
 Leveringskontroll genomförd enligt fabrikkens forskrifter.  
 Control înainte de predare efectuat conform normelor producătorului.  
 Επιθεώρηση παράδοσης: Προαποστοπική επιθεώρηση με τις εγυοτοακακός προδιαγραφές.  
 Осмотр при выдаче автомобиля владельцу: Выполнен в соответствии с инструкцией.  
 Üleandmiseelne läbivaatus sooritatud vastavalt tehase eeskirjadele.  
 Patikrinimas prieš perdudant, atliktas pagal gamintojo reikalavimus.  
 Pirmspiegādes pārbaude veikta atbilstoši ražotāja norādēm.  
 Kontrola před dodáním provedena podle směrnice výrobce.  
 Kontrola pred dodaním vykonaná podľa smerníc výrobcu.  
 Проверка преди доставка извършена съгласно указанията на производителя.  
 Сервис пред испорача извршен согласно указанията на производителя.  
 Priporočajini (nulti) servis obavljen prema uputstvu proizvođača.  
 Opravljen pregled ob predaji vozila po standardih proizvajalca.  
 A gyártó előírásai szerinti, átadás előtti ellenőrzés.  
 Przegład przedsprzedażny przeprowadzono zgodnie z normami producenta.  
 車輛移交檢查已按工廠規定執行。  
 已按工廠規定執行交車前檢查。  
 인도전 점검 제조회사 규정에 따라 실시.  
 تم التفتيش طبقاً لتعليمات المصنع.

Syner Sunningdale  
 BMW Service  
 Authorised Workshop  
 Tel: 01944 630410  
 Dealer No. 16243

051212

*[Handwritten signature]*



123456

17

BRIDGEND COUNTY BOROUGH COUNCIL  
 RECEIVED  
 23 MAR 2017  
 LICENSING & REGISTRATION SECTION

											<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

7 3 3 1 3  
 2 5 1 1 1 5  
 Halliwell Jones  
 BMW Service  
 Authorised Workshop  
 Tel: 01925 248000  
 Dealer No 21377

											<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

											<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

21

											<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

BRIDGEND COUNTY BOROUGH  
 23 MAR 2017  
 LICENSING & REGISTRATION



	<input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
	<p>18607</p> <p>080813</p> <p>Syner Sunningdale BMW Service Authorised Workshop Tel: 01344 637600 E Dealer No. 16246</p>
	<input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> <input checked="" type="checkbox"/>
	<p>67152</p> <p>291214</p> <p>Howard Jones BMW Service Authorised Workshop Tel: 01625 25277</p>

BRIDGEND COUNTY COUNCIL  
RECEIVED  
23 MAR 2017  
LICENSING & REGISTRATION

# 128-Point Vehicle Inspection



Vehicle Inspection



# Vehicle Inspection

This vehicle has

# PASSED

the 128-Point Vehicle Inspection



- |  |   |
|--|---|
| <input type="checkbox"/> Body exterior fittings                  | <input type="checkbox"/> Interior fittings            |
| <input type="checkbox"/> Engine compartment                      | <input type="checkbox"/> Electrical controls          |
| <input type="checkbox"/> Front suspension, steering & underframe | <input type="checkbox"/> Rear suspension & underframe |
| <input type="checkbox"/> Exhaust system                          | <input type="checkbox"/> Transmission                 |
| <input type="checkbox"/> Fuel system                             | <input type="checkbox"/> Brakes                       |
| <input type="checkbox"/> Road test                               | <input type="checkbox"/> Wheels & tyres               |

The vehicle with registration number:

**RE62VAH**

**PASSED** the AA Mechanical Check for Used Vehicles.

Report Number: **AMC377476**

Date: **14 February 2017**

AA Engineer: **Bradley Prowse**





Driver & Vehicle  
Standards  
Agency

01 DEC 2016

# MOT Test Certificate

MOT Test Number

931326245962

Vehicle Registration Mark

RE62VAH

Vehicle Identification Number

WBAMX120X0DZ71173

Make

BMW 520D SE AUTO

Model

Colour

White

Test Class

4

Country of Registration

Great Britain

Expiry Date

18 December 2017 (SEVENTEEN)

Issued

25 Nov 2016

Test Station

7447BA

Odometer Reading and History

25 11 2016: 82494 mi  
25 11 2015: 73313 mi

Inspection Authority

HALLIWELL JONES (WARRINGTON) LTD  
WINWICK ROAD  
WARRINGTON  
WA2 8HY 01925248000

Additional Information

To preserve the anniversary of the expiry date, the earliest you can present your vehicle for test is 19 November 2017.

Signature of Issuer

Advisory Information

001 (nsf tyre slight worn on edge)  
002 (nsf inner tie rod slight play)

## About this document

- 1 This document is a receipt style certificate telling you that an MOT Test pass result has been recorded in the Driver & Vehicle Standards Agency's (DVSA's) database of MOT Test results; this can be verified at [www.gov.uk/check-mot-status](http://www.gov.uk/check-mot-status).
  - 2 A test certificate relates only to the condition of the components examined at the time of test. It does not confirm the vehicle will remain roadworthy throughout the validity period of the certificate.
  - 3 Check carefully that the details are correct.
  - 4 Whilst advisory items listed above do not constitute MOT failure items, they are drawn to your attention for advice.
  - 5 For further information about this document, please visit [www.gov.uk/getting-an-mot](http://www.gov.uk/getting-an-mot) or contact DVSA on 0300 123 9000\*.
- \*Your call may be monitored or recorded for lawful purposes.

This page is intentionally left blank

By virtue of paragraph(s) 12 of Part 4 of Schedule 12A of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank

By virtue of paragraph(s) 12 of Part 4 of Schedule 12A  
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank



By virtue of paragraph(s) 12 of Part 4 of Schedule 12A  
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank

By virtue of paragraph(s) 12 of Part 4 of Schedule 12A of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank

By virtue of paragraph(s) 12 of Part 4 of Schedule 12A of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank

By virtue of paragraph(s) 12 of Part 4 of Schedule 12A of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank



By virtue of paragraph(s) 12 of Part 4 of Schedule 12A of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank

By virtue of paragraph(s) 12 of Part 4 of Schedule 12A of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank

By virtue of paragraph(s) 12 of Part 4 of Schedule 12A of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank

By virtue of paragraph(s) 12 of Part 4 of Schedule 12A  
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank